

2019 CONCESSION / EXHIBITOR CONTRACT FORM

CVF, INC. dba THE BRADFORD FAIR

BRADFORD FAIR DATES: JULY 18 -21, 2019

Welcome Concessionaires and Exhibitors:

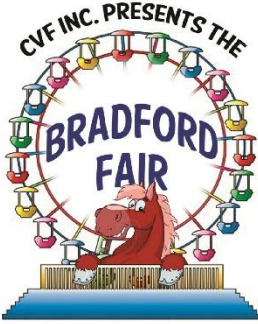
We are looking forward to seeing you at the 2019 Bradford Fair. Please review our 2019 Concession / Exhibitor Contract, along with the Rules and Regulations as there have been some minor revisions. Your attention and quick response will assist us in making sure things run smoothly.

Here are a few items that we would like to quickly review, many of which are a result of the Fair Directors' continued efforts for fair improvement. We encourage your participation and as always, we value your input on what can or should be done differently to help us improve the fair.

- **Recycling Program:** Trash continues to be a big expense and we ask all vendors to do what they can in reducing waste. We are in the process of making improvements to our recycling program. All vendors will be asked to participate in recycling.
- **Deadlines:** All contracts must be completed signed & returned by May 31, 2019, along with the required 50% deposit in order to secure your space. All available space after May 31, 2019 will be filled on a first in basis.
- **Concession Passes:** You must see the Concession Manager to get your passes. Please make certain that all workers have passes prior to coming to the fair.
- **Hours of Operations:** Listed in the Rules & Regulations, all vendors are reminded that they must stay in contact with the Concession Manager if they are not able to comply with the requirements. New this year, hours of operation for food concessionaires, 10:00 AM until 10:00 PM.
- **Set Up:** You must see the Concession Manager prior to set up. Set up begins on Monday, July 15, 2019 after 12:00 PM and everyone **MUST** be set up by Thursday, July 18, 2019 by 12:00 Noon.

The continued improvement to our fairgrounds and facilities, along with our increased entertainment budget, will ensure long term growth and prosperity for our vendor partners.

Please review the following documents and be sure to submit the **completed** contract along with your required payment. See you at the fair!



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Contact Name: _____

Business Name: _____

Mailing Address: _____

City: _____

State: _____

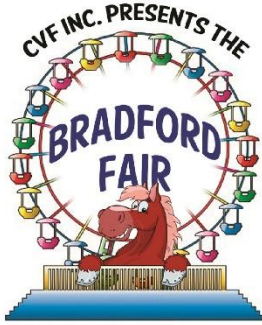
Zip: _____

Phone / Cell Phone: _____

Email: _____

INSIDE SPACE: 10' Minimum		_____ Ft @ \$25. Front Foot	\$
Space #:	_____		
OUTSIDE SPACE: 10' Minimum		_____ Ft @ \$25. Front foot	\$
Space #:	_____		
Do you carry your own Liability Insurance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If yes, see requirements. If no, purchase through the Fair at a cost of \$150.00			\$
Extra Concession Passes Needed?	Qty _____	@ \$20.00 Each	\$
2 provided with each paid space, see Rules and Regulations			
Exhibitor Camping Needed?	Qty _____	@ \$80.00 / Spot	\$
TOTAL AMOUNT DUE (Payable to the Bradford Fair)			\$

Have questions? Email us at thebradfordfair@gmail.com



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Items to be sold or advertised must be listed (Only those items listed will be permitted). CVF, Inc. dba The Bradford Fair along with the Concession Manager will have sole rights to limit what may be sold by any vendor.

The undersigned hereby applies for space at the 2019 Bradford Fair to be held at 66 Carson Lane in Bradford, Vermont, from July 18-21, 2019, and if accepted will be bound by the conditions, rules, regulations and requirements that are found in the Concession/Exhibitor Rules & Regulations.

Returning Vendors: Contracts are issued to Approved Returning Vendors by May 2019 and are due back to the CVF, Inc. dba The Bradford Fair, ATTN: Concession / Exhibitor, no later than May 31, 2019. Contracts submitted after this date will be placed into consideration with New Vendors.

Please return the signed contract along with the 50% required deposit by May 31, 2019. **FULL PAYMENT MUST BE MADE BY JULY 1, 2019.** No Concession or Exhibitor will be allowed to set up if full payment has not been received.

Signed: _____ Dated: _____

Mail completed contract forms along with the required deposit to:

CVF, INC. dba THE BRADFORD FAIR

ATTN: CONCESSION / EXHIBITOR

PO Box 818

Bradford, Vermont 05033

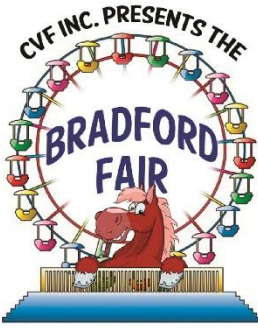
66 Carson Lane

PO Box 818

Bradford, VT 05033

www.bradfordfair.org

Phone (802) 222-4053



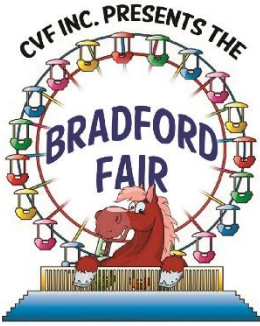
2019 CONCESSION / EXHIBITOR RULES & REGULATIONS

CVF, INC. dba THE BRADFORD FAIR

BRADFORD FAIR DATES: JULY 18 - 21, 2019

- **Vendor contracts must be received by May 31, 2019 along with the required 50% deposit. Full payment MUST be made by July 1, 2019, for a guaranteed space. No refunds after July 1, 2019.** CVF, Inc. dba The Bradford Fair reserves the right to reassign space not reserved by July 1st.
- **New this year, hours of operation for food concessionaires will be 10:00 AM – 10:00 PM** (excluding the CVF, Inc. fair owned and operated concession booth).
- **Set up and removal:** Set-up is to take place on Monday – Thursday, PRIOR to the start of the fair. All exceptions must be approved by CVF, Inc. dba The Bradford Fair along with the Concessions Manager. Each concessionaire must check with the Concession Manager before set-up. All concessions must be set-up by THURSDAY, JULY 18, 2019 AT 12:00 NOON and shall remain in place until 5:00 PM on Sunday, July 21, 2019.
- **Concessionaires may sell only those items specifically listed on the contract signed, submitted, and approved by the CVF, Inc.** The CVF, Inc. dba The Bradford Fair along with the Concession Manager has sole rights to limit items which may be sold.
- Tent stakes, exhibitor vehicles, etc. must stay within the boundaries of the space actually rented.
- No concessionaire activity shall interfere with the display or activity of any other concessionaire. No raffles are allowed unless approved by the CVF, Inc. dba The Bradford Fair along with the Concession Manager.
- No one will be permitted to sublet or transfer the whole or any part of the space rented to him/her or display anything not specified in the contract.
- One standard 110 volt electrical outlet is provided with each booth. It is suggested that you have extension cords with you. For additional power needs, all connections will be done by the CVF, Inc. dba the Bradford Fair electricians only.
- All concessions & exhibits must be manned and open during fair activity hours. Any vendor not complying with the hours of operation or breaking down their booth prior to the end of the fair without the approval of the Concession Manager will not be asked back.
- The fair management reserves the right to determine the eligibility of any company or product for inclusion in the show. The exhibitor agrees that its exhibit shall be admitted and shall remain from day to day solely in strict compliance with the Rules & Regulations and any amendments thereto made.
- CVF, Inc. dba the Bradford Fair and its members will not be responsible for the safety and security of exhibits against loss or damage by fire, theft, accident or other destructive causes. By acceptance of this agreement, the exhibitor expressly releases

66 Carson Lane
PO Box 818
Bradford, VT 05033



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- them of and from any all liability or any expense, damage, injury or loss to exhibitor or any person or goods from any causes.
- Concessionaires/Exhibitors must furnish the CVF, Inc. dba the Bradford Fair with \$1,000,000 worth of liability insurance with Connecticut Valley Fair Association named as the co-insurer. A copy of the policy **MUST** be provided before the start of the fair. A rider policy is available to purchase through the fair for a cost of \$150.00.
- Exhibitors are liable for any damage caused to buildings or property as determined by the Concession Manager.
- Allocation of a specific space will be made in the order which signed contracts and deposits are received. Every effort will be made to fulfill the first choice, but the CVF, Inc. dba The Bradford Fair management reserves the right to the final choice.
- Each paid vendor will receive two (2) passes. Additional passes are available for \$20.00 each. Please ensure that everyone working your area has an exhibitor pass to enter the grounds. If they don't, they will be expected to pay full admission price. **NO Refunds!**
- Any and all matters or questions not specifically covered by the preceding Rules & Regulations shall be subject to the decision of the fair management. The fair management shall have the full power to interpret, amend and enforce these rules & regulations providing any amendments are brought to the notice of the exhibitor.

Have questions? Email us at thebradfordfair@gmail.com